



**SECRETARIAT OF THE CONFERENCE ON INTERACTION
AND CONFIDENCE BUILDING MEASURES IN ASIA**

**СЕКРЕТАРИАТ СОВЕЩАНИЯ ПО ВЗАИМОДЕЙСТВИЮ
И МЕРАМ ДОВЕРИЯ В АЗИИ**

№ 19-5/59emb

The Secretariat of the Conference on Interaction and Confidence Building Measures in Asia (CICA) presents its compliments to the Embassies of the Member States in Ankara, Dushanbe, Moscow, Nur-Sultan and Tashkent and in accordance with Article 7 para 2 of Financial Rules of the CICA Secretariat dated 17 June 2006 has the honour to circulate the Financial Report of the CICA Secretariat for the year 2019 through silence procedure expiring on 31 March 2020.

*Enclosure:
as stated, on 4 p.*

In absence of any objection by the deadline, it will be assumed that Member States have given their consent to the Financial Report of the CICA Secretariat for the year 2019.

The Secretariat avails itself of this opportunity to renew to the Embassies of the Member States the assurances of its highest consideration.

Nur-Sultan, 16 March 2020



**EMBASSIES OF CICA MEMBER STATES
Ankara, Dushanbe, Moscow, Nur-Sultan, Tashkent**

CICA SECRETARIAT FINANCIAL REPORT FOR 2019

US dollars

I.		Balance on January 1, 2019		1 606 231	
II.		Receipts during financial period		1 178 768	
			Approved for 2019	Cash expenditures	Difference
III.		Expenditures:			
	I	CAPITAL INVESTMENT COSTS	37 391	1 163	36 228
	II	OPERATIONAL COSTS	490 455	121 620	368 834
	III	MEETINGS AND OTHER EVENTS	321 475	134 684	186 791
	IV	PERSONNEL COSTS	1 143 000	407 206	735 794
	V	MISCELLANEOUS	57 150	-12 931	70 081
		GRAND TOTAL	2 049 470	651 742	1 397 728
IV.		Balance on January 1, 2020		2 133 257	

Executive Director

Chief Accountant



H. Mirzozoda

M. Rushanova

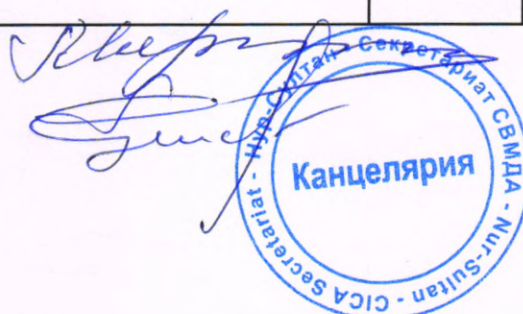
I.		Balance on January 1, 2019		1 606 231	
II.		Receipts during financial period		1 178 768	
			Approved for 2019	Cash expenditures	Difference
III.		Expenditure:			
		<u>I - CAPITAL INVESTMENT COSTS</u>			
	I.1	Hardware, including vehicles	18 131		18 131
	I.2	Office Equipment	7 175		7 175
	I.3	Office Furniture	12 085	1 163	10 922
		Subtotal	37 391	1 163	36 228
		<u>II - OPERATIONAL COSTS</u>			
	II.1	Stationary and Office Supplies	49 265	4 542	44 723
	II.2	Promotional Activities (CICA Day reception and other representative expenses)	197 500	61 979	135 521
	II.3	Office Communications (telephones, faxes, electronic mail and postage)	38 735	6 271	32 464
	II.4	Maintenance and Repair Expenses (building, office equipment and furniture)	23 869	19 212	4 657
	II.5	Library, Subscriptions and Publication of Promotional Materials	7 959	0	7 959
	II.6	One - off services (interpretation and etc.)	49 850	12 022	37 828
	II.7	Maintenance on Vehicles (gasoline, garage maintenance, repair, insurance and renting)	100 675	14 238	86 437
	II.8	Utilities (electricity, water and central heating)	22 601	3 356	19 245
		Subtotal	490 454	121 620	368 834
		<u>III - MEETINGS AND OTHER EVENTS</u>			
	III.1	Travel expenses (transportation, per diem and hotel accomodation)	321 475	134 684	186 791
		Subtotal	321 475	134 684	186 791
		<u>IV - PERSONNEL COSTS</u>			
	IV.1	Salaries and recreational allowances	1 068 900	394 033	674 867
	IV.2	Social security payments	16 500	4 009	12 491
	IV.3	Medical insurance	33 600	9 164	24 436
	IV.4	Training	24 000	0	24 000
		Subtotal	1 143 000	407 206	735 794
		<u>V - MISCELLANEOUS</u>			
	V	Currency difference and bank commission	57 150	-12 931	70 081
		Subtotal	57 150	-12 931	70 081
		GRAND TOTAL	2 049 470	651 742	1 397 728
IV.		Balance on January 1, 2020		2 133 257	

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**INFORMATION ON
INCOME OF CICA SECRETARIAT FOR 2019**

Voluntary contributions from Member States

1. Republic of Turkey	USD 25 000
3. Republic of Korea	USD 50 000
5. Republic of Kazakhstan	USD 1 027 227
6. State of Palestine	USD 12 000
Total	USD 1 114 227

Other income

1. Bank remuneration	USD 21 997
2. VAT refund	USD 19 983
3. Sale of used car	USD 22 561
Total	USD 64 541

GRAND TOTAL **USD 1 178 768**

EXPLANATORY NOTE
to Financial Report for the financial year 2019

In reference of Secretariat's note verbale No.19-5/17emb dated 21 January 2019, regarding the budget of the CICA Secretariat agreed by Member States for the financial year 2019 amounted to - **2 049 470** (*Two millions forty-nine thousand four hundred and seventy*) US dollars.

The Financial report provides detailed information on revenues and expenditures of the Secretariat in 2019.

The amount of voluntary contributions to the Secretariat's budget in 2019 was - **1 114 227** (*One million one hundred and fourteen thousand two hundred and twenty-seven*) US dollars including:

from the Republic of Turkey - 25 000 (*Twenty five thousand*) US dollars;

from the South Korea – 50 000 (*Fifty thousand*) US dollars;

from the State of Palestine – 12 000 (*Twelve thousand*) US dollars;

from the Republic of Kazakhstan – 1 027 227 (*One million twenty seven thousand two hundred and twenty seven*) US dollars.

Bank remuneration – 21 997 US dollars, sale of vehicles due to complete wear-out was - 22 561 US dollars and VAT receipts for 2019 is amounted to 19 983 US dollars.

Thus, total amount of revenue is amounted to - 1 178 768 US dollars.

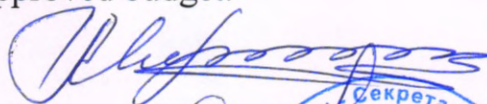
The Secretariat expresses its gratitude to the Member States for their significant contributions and hopes that this year all Member States will contribute to the budget of the Secretariat.

Expenditures including the balance of funds directly in the current accounts and in the cash register of the Secretariat in 2019 amounted to - 651 742 US dollars and were spent in accordance with the approved expenditure items of the Secretariat's budget for 2019.

In 2019 the Secretariat sold light vehicles «Volkswagen PASSAT Lim. COMFO 110 №D080009», «CAMRY2.4 5MT №D080007» and «KIA SPORTAGE №D080008» purchased in 2007 with full accrued depreciation due to not being suitable for further use.

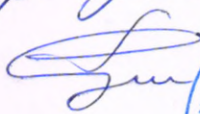
During the year 2019, the Secretariat has strictly followed the principles of optimal use of funds and reasonable cost-effective policies, which allowed to save funds on the expenditures from the approved budget.

Executive Director



H. Mirzozoda

Chief Accountant



M. Rushanova

