



SECRETARIAT OF THE CONFERENCE ON INTERACTION
AND CONFIDENCE BUILDING MEASURES IN ASIA

17-1/541

*Enclosure:
as stated, on 11 p.*

The Secretariat of the Conference on Interaction and Confidence Building Measures in Asia (CICA) presents its compliments to the CICA Member States, CICA Observers and CICA Partner Organizations and has the honour to forward the CICA Chairmanship's information circular on organizational and protocol aspects of the 6th Meeting of the CICA Ministers of Foreign Affairs to be held in Nur-Sultan on 11-12 October 2021.

The Secretariat avails itself of this opportunity to renew to the CICA Member States, CICA Observers and CICA Partner Organizations the assurances of its highest consideration.

Nur-Sultan, 26 August 2021



MEMBER STATES, OBSERVERS AND
PARTNER ORGANIZATIONS
OF THE CONFERENCE ON INTERACTION
AND CONFIDENCE BUILDING MEASURES
IN ASIA



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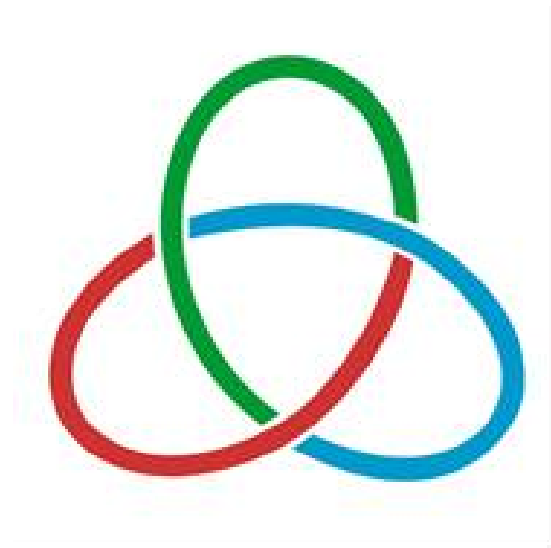
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**The Sixth Meeting of the Ministers of Foreign Affairs
of the Conference on Interaction and
Confidence Building Measures in Asia
Nur-Sultan, 11-12 October 2021**



INFORMATION CIRCULAR NO. 1

Organizational and protocol-related matters

As of 23.08.2021

PRELIMINARY PROGRAMME
of the Sixth Meeting of the Ministers of Foreign Affairs
of the Conference on Interaction and Confidence Building Measures in Asia
(CICA)

October 11-12, 2021
 Nur-Sultan

Monday - October 11

under a separate schedule - Arrival of Heads of Delegations to Nur-Sultan.

- Time for bilateral meetings

19.00-20.30 - **Informal dinner for Heads of Delegations**
TBD

Tuesday - October 12

09.00-09.30 - Arrival of the Heads of Delegations to the venue
TBD

TBD - **Arrival of President of the Republic of Kazakhstan
 Kassym-Jomart Tokayev**

09.50-09.55 - **Group photo**
TBD

10.00-10.15 - **Opening of the Sixth Meeting of the CICA Ministers of
 Foreign Affairs**
TBD

- **Statement by President of the Republic of Kazakhstan
 Kassym-Jomart Tokayev**

10.15-10.20 - Technical break

10.20-13.20 - **Proceedings of the Sixth Meeting of the CICA Ministers
 of Foreign Affairs**
TBD

*Statements by Heads of Delegations in the English
 alphabetical order according to the level of participation
 (time limit - 3-5 minutes)*

- **Closure of the Sixth Meeting of the CICA Ministers of Foreign Affairs**
- 13.30-14.40** - **Official reception on behalf of Deputy Prime Minister - Minister of Foreign Affairs of the Republic of Kazakhstan Mukhtar Tileuberdi**
TBD
- 14.40-14.50 - Departure and arrival of the Heads of Delegations to the Nazarbayev Center
TBD
- 15.00-15.30** - **Collective meeting with the First President of the Republic of Kazakhstan - Elbasy Nursultan Nazarbayev**
TBD
- TBD* - Handover of the CICA flag, which has been in outer space, to the Museum of the First President of the Republic of Kazakhstan
- under a separate schedule* - Departure of delegations

Draft agenda
of the Sixth Meeting of the Ministers of Foreign Affairs
on the theme: “Security and sustainable development in Asia in new realities
of the post-pandemic world”

1. Opening
2. Adoption of the agenda
3. Statements by Heads of Delegations
4. Adoption of decisions/documents
 - Declaration of the Sixth Meeting of the CICA Ministers of Foreign Affairs
 - Updated CICA Catalogue of Confidence Building Measures
 - Regulations of the CICA Council of Eminent Persons
 - Amendments to the CICA Rules of Procedure
 - Other decisions as may be recommended by the Senior Officials Committee
5. Any other business
6. Closure

General information

1. Theme of the Sixth Meeting of the CICA Ministers of Foreign Affairs

Theme of the Sixth Meeting of the CICA Ministers of Foreign Affairs: “Security and sustainable development in Asia in new realities of the post-pandemic world”. Under this theme, the Chairmanship proposes to discuss such issues as the current security situation in the CICA area, economic development in the post-pandemic period, enhancement of international cooperation in combating traditional and new challenges and threats, implementation of confidence building measures in different areas of CICA activities.

2. Participation format

The Sixth Meeting of the CICA Ministers of Foreign Affairs provides for the following format of participation: at the level of Minister – “1 + 3”, at the level of Deputy Minister – “1 + 2”, at another level – “1 + 1”.

3. Time limit for general statements by the Heads of Delegations

The time limit for statements by Ministers – 5 minutes, for Deputy Ministers – 4 minutes, for other speakers – 3 minutes.

All speakers are kindly requested to provide texts of their statements to the Chairmanship in either English or Russian prior to the Meeting, sending them to the email addresses specified in para. 11 to facilitate interpretation and more accurately reflect the statements in the summary records of the Meeting.

When submitting the statement text, please indicate clearly whether the text is forwarded for restricted use only by the Chairmanship/Secretariat or for open distribution.

CICA Observers and Meeting Guests wishing to make an oral statement or distribute a written statement should send a corresponding request to the Chairmanship, with a copy to the CICA Secretariat, by 15 September 2021 to the email addresses specified in para. 11, for timely submission of the request to the CICA Member States for consent.

4. Working languages

The working languages of the event are English and Russian.

If the head of delegation wishes to speak in another language, the relevant delegation will provide simultaneous interpretation of the statement into English or Russian.

5. Venue

The Sixth Meeting of the CICA Ministers of Foreign Affairs will take place at the St. Regis Astana in Nur-Sultan.

The St. Regis Astana

1 Kabanbay Batyr Avenue,

010000, Nur-Sultan

Republic of Kazakhstan

Phone: +7 7172 79 08 88

Fax: +7 7172 79 08 89

www.marriott.com/hotels/travel/tsexr-the-st-regis-astana/

6. Accommodation

It is recommended to book rooms at the St. Regis Astana - venue of the Sixth Meeting of the CICA Ministers of Foreign Affairs.

The host country covers the accommodation costs for the Heads of Delegations in the following format of hospitality:

- at the level of Minister/Head of International Organizations – “1 + 2”;
- at the level of Deputy Minister/Head of International Organizations – “1+1”;
- at another level – “1” (Head of Delegation).

Delegations need to book their own hotel rooms beyond the hospitality format using the attached form. Information about the booking should be sent to the email addresses of the hotel (*Reservations.Astana@stregis.com*), host country and the CICA Secretariat as indicated below.

7. PCR testing

It is necessary to undergo additional PCR testing on the eve of the event for members of delegations participating in the event and official bilateral meetings with the country's leadership, which will be organized at the expense of the host country.

8. Transport

The host country provides the delegations with transport during their stay in Nur-Sultan under the programme of events within the Sixth Meeting of the Ministers of Foreign Affairs in accordance with the format of hospitality specified in para. 6.

9. Air travel

Airfare to/from Nur-Sultan is paid by the sending party. Information about the flight, arrival/departure time should be sent to the email addresses of the host country and the CICA Secretariat as indicated below.

10. Registration of participants

Delegations need to fill out and send the registration form (*attached*) to the CICA Secretariat, as well as to the host country, to the email addresses indicated below by **15 September 2021**.

Together with the registration form, please send an electronic photo of the participant in high resolution *jpeg/jpg* format.

11. Contacts

CICA Secretariat:

email: s-cica@s-cica.kz, tel. +7 7172 57 65 10.

Organizers:

A. Shalkarbayev, email: a.shalkarbayev@mfa.gov.kz, tel. +7 7172 72 02 37, +7 701 981 58 71 (WhatsApp).

A. Dautov, email: a.dautov@mfa.gov.kz tel. +7 7172 72 00 39, +7 777 812 02 71 (WhatsApp).

REGISTRATION FORM

for the Sixth Meeting of the Ministers of Foreign Affairs of the Conference
on Interaction and Confidence Building Measures in Asia

(11-12 October 2021, Nur-Sultan)

Member State/ Observer/Guest	
First Name	
Surname	
Position	
Organization	
Phone	
Email	
Travel dates	
Passport details	
Dietary restrictions	

Requirements to participants for the prevention of the COVID-19 coronavirus infection

1. All arriving persons crossing the state border of Kazakhstan must provide a certificate with a negative PCR test result for COVID-19 (in English or Russian), with the issuance date of the certificate not exceeding 3 days (72 hours) at the time of crossing the state border of Kazakhstan.
2. All arriving persons, when crossing the state border of Kazakhstan, undergo a temperature check and fill out a questionnaire.
3. Medical respiratory masks must be used during the entire period of stay inside the venue.
4. Social distancing must be kept.
5. Handshakes or other forms of direct contact must be avoided.
6. Speakers may deliver statements without wearing protective equipment if located at a distance of at least 2 meters from other participants.
7. Seating arrangement of the participants in the hall shall be in compliance with the social distancing rules.
8. It is required to undergo non-contact temperature check and sanitize hands at the entry into the venue.

The Sixth Meeting of the Ministers of Foreign Affairs of the Conference on Interaction and Confidence Building Measures in Asia

October 11-12, 2021

**The St. Regis Hotel Astana, Nur-Sultan, Kazakhstan
Hotel Reservation Form**

Please complete all sections below and send this form directly to Room **Reservations Department**

Fax number: +7 7172 79 08 89 Direct Tel: +7 7172 79 08 88

Email: Reservations.Astana@stregis.com

Title (Dr., Mr., Ms., Mrs., etc.)	
First name:	
Last name:	
Telephone number:	
Facsimile number:	
Email address:	
Arrival date/Flight details/Time:	
Departure date/Flight details/Time:	
Total number of nights:	
Airport pick up/drop off* (Yes/No):	
Method of payment (credit card/cash/bank transfer)	

*Please note that airport pick up or drop off is subject to additional charge from 15 000 KZT (one way) and above

Room Type	Special Room Rate per room per night, TENGE*	Retail Rate, TENGE, excluding breakfast and VAT	Check box
Deluxe King (68 sqm)	78 400,00	120 000,00	<input type="checkbox"/>
Deluxe Twin (68 sqm)	86 800,00	127 500,00	<input type="checkbox"/>
Ambassador Suite (110 sqm)	134 400,00	230 000,00	<input type="checkbox"/>
St. Regis Suite(150 sqm)	302 400,00	430 000,00	<input type="checkbox"/>

*The rates include Buffet Breakfast, Signature Butler Service, access to Iridium Spa and The St. Regis Athletic Club, Wi-Fi internet access, and 12% VAT .

The Sixth Meeting of the Ministers of Foreign Affairs of the Conference on Interaction and Confidence Building Measures in Asia

*** Rate Offer valid and applicable until 15th of September 2021

CANCELLATION POLICY

Please note that the following cancellation fees will be applied:

- any cancellations received before 15th of September are free of charge.
- any late cancellations (after 15th of September) are subject to 100% charge of the full stay.
- any no-shows are subject to 100% charge of the full stay.

ADDITIONAL INFO

Standard check-in time is at 15:00, an early check-in between 00:00 and 09:00 is subject to a full night charge; hence, the reservation must be pre-booked a day prior to arrival in order to ensure room availability upon guest's arrival. An early check-in between 09:00 and 15:00 is subject to 50% charge; otherwise, it will be subject to availability.

Check-out time is at 12:00 noon; hence, a late check-out until 18:00 is subject to a 50% charge and beyond 18:00 is subject to a full night charge.

Upon completion of this form, please kindly submit it to the reservation department. Once the form is received, please confirm your booking via the link that will be sent to your email address. Kindly note that status of your reservation will be guaranteed only once the credit card details are received. By providing details of the credit card, you kindly agree to the cancellation terms and conditions of the hotel. Shall any cancellations or no-show fees apply on a later stage, they will be charged to the credit card provided.

We look forward to welcoming you to The St. Regis Astana!

The St. Regis Astana

1 Kabanbay Batyr Avenue,

010000, Nur-Sultan

Republic of Kazakhstan

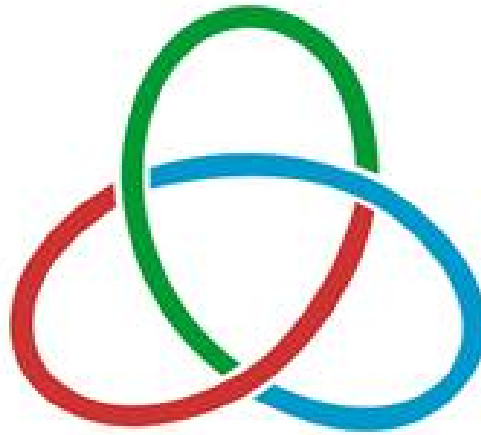
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email: s-cica@s-cica.kz, . +7 7172 57 65 10.

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+7 701 981 58 71 (WhatsApp).

. , email: a.dautov@mfa.gov.kz . +7 7172 72 00 39,
+7 777 812 02 71 (WhatsApp).

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The 6th Meeting of the Ministers of Foreign Affairs of the Conference on Interaction and Confidence Building Measures in Asia

October 11-12, 2021

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Airport pick up/drop off* (Yes/No):	
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*The rates include Buffet Breakfast, Signature Butler Service, access to Iridium Spa and The St. Regis Athletic Club, Wi-Fi internet access, and 12% VAT .

**The rates are applicable for participants of The Commemorative Session and the 6th Meeting of the Ministers of Foreign Affairs of the Conference on Interaction and Confidence Building Measures in Asia only.

*** Rate Offer valid and applicable until 15th of September 2021

CANCELLATION POLICY

Please note that the following cancellation fees will be applied:

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